

School Counselor

Position Purpose

Provide students, parents, administrators, and other teaching staff with social emotional supports. information on career and/or educational opportunities; administer and interpret career assessment tools, and assist students in developing educational and occupational goals and plans.

Essential Performance Responsibilities

- Assisting students in making adjustments to the school setting by considering differences in personality, background, and abilities.
- Teaching social-emotional learning (SEL) lessons to classrooms
- Working with small groups of students to teacher socialization skills or other needed social skill supports
- Providing individual counseling and referral information to students and parents.
- Working with parents, teachers, and students in efforts to plan for the student's welfare and academic success.
- Providing conferences among individuals including parents, students, teachers, and administrators in instances where interpersonal communication is necessary for the welfare of the student, classroom, or school as a whole.
- Utilizing student records to assist teachers and administrators in understanding and working with individual students with discipline or academic problems.
- Assisting students to develop skills in setting and achieving goals.
- Providing opportunities for students to acquire skills to investigate the world of work and to apply self-knowledge in making informed career decisions.
- Aiding students to acquire the attitudes, knowledge, and interpersonal skills to help them understand and respect self and others.
- Assisting students and their families in using available community referral resources such as psychological, social, medical, or legal services.
- Pursuing continuous professional growth.
- Working collaboratively with other district counselors and other district staff.
- Confidentiality will be maintained as specified by law.
- Adminstrating appropriate tests to students in accordance with the district's testing program.
- Knows and follows school policy and the chain of command.
- Acts ethically and confidentially in all aspects of employment.

Note: The above description is illustrative of tasks and responsibilities. It is not meant to be all-inclusive of every task or responsibility.

Knowledge, Skills, and Abilities

- Knowledge of pre/post-high school program eligibility requirements.
- Knowledge of college/university admissions processes, scholarship programs, and other educational opportunities.
- Knowledge of current developments in business and industry regarding career opportunities and employment.
- Knowledge of differentiated instruction based upon student learning styles.
- Knowledge of applicable federal and state laws regarding education and students.
- Ability to use computer network systems and software applications as needed.
- Ability to organize and coordinate work.
- Ability to communicate effectively with students and parents.

- Ability to engage in self-evaluation with regard to performance and professional growth.
- Ability to establish and maintain cooperative working relationships with others contacted in the course of work.

Qualifications Profile Certification/License

- Idaho Certification as a Guidance Counselor (Pupil Personnel) Education
- Masters from an accredited college or university in counseling or social work.

Experience

- Experience in a school setting preferred but not required.

Salary and Benefits:

- Successful applicants will be placed on the MOSAICS salary schedule. Salaries range from \$40,800-\$59,000 year for full time work.
- Full time employees receive employer-paid medical, dental, and vision for themselves.

Application Procedure:

- Apply online at www.mosaicsps.org/employment/